

Lardner and District Primary School

Bushfire Emergency Plan

In the event of a Bushfire, the following procedure will be followed :

1. The school has adopted a policy to evacuate the school early in the event of a bush fire within the local area. The school will establish contact with Regional DEECD and Emergency Services to ascertain where the fire threat is approaching from and make a decision in consultation with the above mentioned authorities.
2. It is imperative that all parent and emergency contact numbers are current and up to date, as the school will be contacting parents to collect their child/ren when an evacuation is required.
3. Staff and students will remain at the school inside the Mod 5 building until parents arrive to collect their children. If parents cannot be contacted children will remain at the school with a staff member while it is safe to be there.
4. Staff will evacuate the school with remaining students (if parents cannot be contacted or if they do not get to the school promptly) to the Warragul Relief Centre if they receive advice from the emergency services to do so. Please stay tuned to ABC radio for the Warragul Relief Centre location, as these are subject to change depending on the fire situation.
5. When local roads are blocked by fire, smoke or obstructed by vehicles. Parents should stay where they are until the fire has passed.
6. In the event of parents not being able to collect their children because of road blocks, teaching staff will be present to take care of your child's needs for however long it takes.
7. Parents need to listen to local ABC radio for updates on fire (774 AM).
8. Children can only be released to friends or family members if permission is granted. Phone contact will be acceptable.

9. Parents or authorised persons must locate the Principal or another staff member to sign their child out. Records of who has taken the child and to where will be recorded. DO NOT TAKE YOUR CHILD WITHOUT NOTIFYING US.
10. Parents who come to collect their children from the school must also check with Police and emergency services to see if their route is safe or be listening to ABC radio for information.

If DEECD and the authorities believe our school is in direct threat of fire the school will be closed.

- Where possible up to 3 days notice of a planned closure will be given.
- In some instances, fewer than three days notice may be provided.
- The final decision to close a school will be confirmed no later than 12 noon the day before planned closure
- All warnings of potential and actual school closure will be posted on the DEECD website (www.education.vic.gov.au/bushfires) by 10.30am each morning of the bushfire season.
- Once a decision to close is made, this will not change-regardless of changes in weather forecast-this will help limit confusion and provide time for parents to make alternative care arrangements for their children.

These precautions have been made by the Department of Education and Early Childhood Development in consultation with the CFA and DSE.

In the event of Bushfire Emergency

School Number **56 26 1303**

- School will ring you if you need to collect your child.
- Authorised family & friends picking up students must sign children out. **DO NOT TAKE YOUR CHILD WITHOUT NOTIFYING A TEACHER.**
- Children will remain at the school in a fire proof building with teachers if you are unable to collect children or are not contactable.
- Staff will evacuate with remaining students to the Warragul Relief Centre if instructed to do so.
- Parents need to listen to ABC Radio (774 AM) for fire updates.
- Monitor DEECD website www.education.vic.gov.au/bushfires

Emergency numbers sheet

Group		Phone Number
Police	Life-threatening or time critical emergency	000
	Non-life threatening incident	000
	Local Police Station	Drouin 5625 2003 Warragul 5623 2328
Ambulance	000	
Fire Services Authority MFB/CFA	000	
State Emergency Service	132 500	
Hospital(s)	Warragul 5623 0611	
Gas (check for local number)	N/A	
Electricity (check for local number)	Tru Energy. Emergencies and general enquiries 133 466.	
Water Corporation (check for local number)	N/A	
Department of Human Services (Regional Office)	Warragul 5624 0600	
Department of Human Services- Child Protection	13 1278	

Local Government	Baw Baw Shire. 5624 2411
EPA	1800 444 004
DEECD Regional Office	5127 0400
Emergency Management Services Unit (EMSU)	9589 6266